

Patient Online Services

Child Registration Form

If you would like to register your child (**up to the age of 12**) for online services please complete the form below and return it to Buckfastleigh Medical Centre in person, **along with a valid form of identification**.

Your identification should, where possible be an **official photo ID document AND current address** showing the parent / guardian details. For example, a Passport, Driving Licence or any other official document. We need this documentation as we are giving you access to sensitive health information. Please see overleaf for further guidance.

Patient Online Services gives you the ability to:

- **Order your repeat prescriptions**
- **Book appointments with a GP**
- **Cancel any appointment**

Child Details	Please complete in BLOCK CAPITALS																
Forename																	
Surname																	
Date of Birth	D	D	/	M	M	/	Y	Y	Y	Y							
Parent / Guardian Details																	
Forename																	
Surname																	
Date of Birth	D	D	/	M	M	/	Y	Y	Y	Y							
Email Address																	
	This e-mail address MUST be unique to yourself. Please DO NOT use shared email address.																
Mobile Number																	
Access	Signing up to Patient Online Services gives you the ability to: - Order your repeat prescription. - Book an appointment with a GP. - Cancel an appointment with any clinician.																
Signature																	
Date	D	D	/	M	M	/	Y	Y	Y	Y							

Admin Use Only

ID Seen? Type of ID Date

Frequently Asked Questions

What happens once I have filled in this form?

We will add your details to the system. Once this is done, the system will generate a unique token which the surgery will post to you. In some cases we may hand this to you in the surgery.

This token enables you to carry out the second part of the registration process online. Instructions will be included with the token.

Can I register on behalf of my child if they live at another address?

No, only the adult or guardian registered with us as living at the same address as the child can register for online services. While we understand this may cause difficulty in some situations, we have no way of knowing about any custodial arrangements which may be breached should we give access to child's records who do not live with the parent.

Why can't I register on behalf of my older child?

We take patient confidentiality very seriously. If your child is 12 years of age or older, they will be required to register in their own right in person at the surgery.

What will happen when my child turns 12 years of age?

As a parent, you will automatically lose access to your child's SystemOne Online account. As above, they will be required to register in their own right. If this is not possible, you can apply at the surgery to have access to your child's records as a carer.

Who is "SystemOne Online"

SystemOne is our clinical software system provider. SystemOne Online is a service provided to GP surgeries which allows secure access to patient information. This will often be described as your Online Health Record.

Why do I need to produce photographic ID?

The requirement for photographic ID is an information governance requirement. We need to prove that we are giving access to sensitive health records to the correct person.

Why can I not sign up online?

You can download this form online, however, we can not take online registrations as we still need to physically witness the photographic ID.